# CST8334 Section 300 Project Assignment

|  |  |
| --- | --- |
| **Team:** | 4 |
| **Project Assigned:** | Project 3 |
| **Project Description:** | A means to attain one of GHS Enterprise’s Five Culture Shaping Tenets: “Repeatable” Culture should be memorable and simply stated with everyone having a stake in its future!  Create a web based tool that enables any individual to submit an organization’s Core Values into some form of processing that generates possible acronyms and alternate word choices for Core Values. The processing should maintain the spirit of description and intended meaning but possibly makes them more memorable with a unique handle. For example it could generate:  CARE from (Caring / Accountable / Respectful / Empathetic); or  CLUES from (Curious / Laughter / Unbiased / Empathetic / Safety Conscious)  Name of tool to be determined |
| **Additional Notes:** |  |
| **Client Contact:** | |  |  | | --- | --- | | Greg Smith | [greg@ghsenterprise.com](mailto:greg@ghsenterprise.com) | |

# Next Steps

1. One member of the team must reach out to your client in a professional email, CC your project professor and all team members asking for availability for a 1-hour discovery/requirements gathering call. Ideally, this should be completed in week 2.
2. Research your client and their company.
3. Download the template attached to the Project Requirements Specification and begin to formulate questions you are wanting to ask your client. You need to fill out the report using the answers from the discovery call.
4. Plan who will ask which questions, everyone should participate and ask for clarification, everyone should take notes during this meeting.
5. During the call with your client, setup a recurring time to meet them weekly or bi-weekly to share progress and demo what you have done.
6. Follow the instructions on Brightspace to book a weekly project advising slot, the time you pick next week will be your recurring meeting time with me. It is a mandatory meeting weekly, ensure that it works for all team members.
7. Coordinate your schedules to book times throughout the week for team meetings. Client and team meeting attendance needs to be recorded, start an attendance register.
8. Ensure you book an advising session with me this week.